

Notice of Meeting

Overview and Scrutiny Committee

Date: Wednesday 21 September 2022

Time: 5.30 pm

Venue: Conference Room 1, Beech Hurst, Weyhill Road, Andover,
Hampshire, SP10 3AJ

For further information or enquiries please contact:

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Legal and Democratic Service

Test Valley Borough Council,
Beech Hurst, Weyhill Road,
Andover, Hampshire,
SP10 3AJ

www.testvalley.gov.uk

The recommendations contained in the Agenda are made by the Officers and these recommendations may or may not be accepted by the Committee.

PUBLIC PARTICIPATION SCHEME

If members of the public wish to address the meeting they should notify the Legal and Democratic Service at the Council's Beech Hurst office by noon on the working day before the meeting.

Membership of Overview and Scrutiny Committee

MEMBER

WARD

Councillor N Lodge (Chairman)	Andover Downlands
Councillor N Matthews	Andover Romans
Councillor G Bailey	Blackwater
Councillor D Baverstock	Romsey Cupernham
Councillor C Borg-Neal	Andover Harroway
Councillor Z Brooks	Andover Millway
Councillor T Burley	Andover Harroway
Councillor D Coole	Anna
Councillor Cooper	North Baddesley
Councillor N Gwynne	Romsey Cupernham
Councillor K Hamilton	Andover Harroway
Councillor V Harber	Andover St Mary's
Councillor M Hatley	Ampfield & Braishfield
Councillor J Neal	Andover Millway
Councillor J Parker	Romsey Tadburn
Councillor R Rowles	Andover Winton
Councillor T Swain	Chilworth, Nursling & Rownhams
Councillor A Warnes	North Baddesley

Overview and Scrutiny Committee

Wednesday 21 September 2022

AGENDA

The order of these items may change as a result of members of the public wishing to speak

- 1 Apologies**
- 2 Public Participation**
- 3 Declarations of Interest**
- 4 Urgent Items**
- 5 Minutes of the meeting held on 10 August 2022**
- 6 Call in Items**
- 7 Urgent decisions taken since last meeting**
- 8 Democracy and Governance Portfolio Presentation**

To receive a presentation from the Democracy and Governance Portfolio holder focusing on IT (45 minutes)
- 9 Update on the Progress of the Development of the Corporate Plan 2023 to 2027** **5 - 7**

To update the committee on the actions completed to date, and those outstanding, to develop a new Corporate Plan that will be implemented in Spring 2023 (20 minutes)
- 10 Budget Panel Report draft Budget and Draft Fees and Charges**

To receive a verbal report from the Budget Panel's Lead Member on the draft budget and draft fees and charges (20 minutes)

11 Cost of Living **8 - 10**

To receive an update on the work of the council and its partners, through the work of the Test Valley Partnership, to respond to the impacts of the increased cost of living (20 minutes)

12 Updates on Panels

Lead Members to update the Committee on the progress of their Panels (10 minutes)

13 Programme of Work for the Overview and Scrutiny Committee **11 - 25**

To consider the prioritisation of the topics raised at the Committee's Away Day and update the Committee's future work programme (20 minutes)

ITEM 9 Update on the Progress of the Development of the Corporate Plan 2023 to 2027

Report from the Head of Strategy & Innovation

Recommended:

That Overview and Scrutiny Committee endorse and note the progress made to date, in developing the new Corporate Plan for 2023 to 2027.

SUMMARY:

- This report gives an update on the actions completed to date, and those outstanding, to develop a new Corporate Plan that will be implemented in Spring 2023, to cover the four-year 2023 to 2027, at the natural end of the current Corporate Plan 2019-23, Growing Our Potential, which was adopted by Council in April 2019.

1 Introduction

- 1.1 This report updates members of the Overview and Scrutiny Committee of the action completed, and outstanding work, to develop the new Corporate Plan.
- 1.2 Members were recently updated on the third year Corporate Action Plan, which runs for the four-year lifespan of the current Corporate Plan and is updated annually. The Corporate Action Plan details specific projects that enable the Council to make progress towards the ambitions set out in the Corporate Plan.
- 1.3 As the Council comes to the end of the four-year cycle of the current corporate plan, work has begun to prepare for the new plan, including extensive public engagement across the summer months, which will support members in being able to consider a wide range of evidence when developing the new plan in 2023.

2 Activities

- 2.1 After deliberation and political scrutiny, the 10-question public consultation survey was launched on 16th May 2022, on social media, accompanied by a video. The initial launch attracted members of the public to complete the survey online. This was followed by a 15-week period of public consultation, with approximately one in-person event per week, where officers and councillors were able to interact with the public, to encourage completion of the survey. In addition, focussed workshops were held with school children in 3 borough schools and with the Romsey Disabled People's partnership, to gain feedback from groups that would have otherwise been under-represented in the survey feedback.

- 2.2 The survey closed on 21st August 2022, at which point intensive analysis of the data was undertaken. Over 1550 surveys have been completed, including approximately 100 responses from the workshops. This figure is higher than the number of completed surveys required (1,100) to achieve statistical significance, and it gives a greater degree of confidence that the responses are reflective of the views of the residents of the Borough more generally.
- 2.3 The analysis of the survey responses will inform the discussions that will take place, during the next, and new, phase of public consultation, Deliberative Engagement. TVBC has partnered with The Involve Foundation, one of the UK's leading public participation organisations, for the purpose of using their expertise and knowledge to put the residents at the heart of the decision-making process, and to build upon the experience of participation in the Citizens Assembly previously. Deliberative Engagement is the process of delving deeper into issues, by posing several questions around why something has been highlighted from the lived experience of the residents of the Borough. It provides a greater understanding of people's aspirations and priorities and enables the council to involve the residents of the Borough in helping to shape future policy.
- 2.4 The Deliberative Engagement project will involve the hosting and facilitation of four workshops, involving up to 120 residents who reflect the demographic composition of the Borough, in three locations in the Borough. The recruitment phase of the participants will commence in mid to late-September, using several mediums: emails which were provided via the survey completion, general social media invitations and more focussed invitations via community groups. These workshops, to be held in October and November 2022, will take the broad themes raised in the survey responses and drill into detail and draw upon people's lived experiences. High-level analysis has been undertaken at this stage and the Head of Strategy and Innovation with the Policy Manager will update the committee on the proposed focus of these sessions on the night.
- 2.5 Once the Deliberative Engagement events have concluded, a report will be produced which will provide recommendations for further discussion and consideration, amongst Councillors and Officers, as part of the ongoing development of the Corporate Plan. This will be followed by a period of the drafting of the Corporate Plan, with the production of a number of reports and supporting documentation to the relevant committee meetings in the winter and into Spring 2023.

3 Conclusion

- 3.1 The Corporate Plan is due to be published in April 2023.

<u>Background Papers (Local Government Act 1972 Section 100D)</u>			
None			
<u>Confidentiality</u>			
It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.			
No of Annexes:	None	File Ref:	N/A
Officer:	Charlotte Starkie	Ext:	8123
Report to:	Overview & Scrutiny Committee	Date:	21 September 2022

ITEM 11

Cost of Living

Report of the Head of Strategy & Innovation

Recommended:

That Overview and Scrutiny Committee notes and endorses the preliminary and proposed work of the Test Valley Partnership in supporting residents with the increased costs of living.

SUMMARY:

- To report on the work that the Council has undertaken through the Test Valley Partnership to assist residents dealing with the increased cost of living prior to understanding any initiatives that might be implemented by the new Prime Minister in the near future.

1 Introduction

- 1.1 Factors such as the impact of the Covid pandemic and the war in Ukraine are leading to increases in global fuel and food prices, the like of which has not been seen for several decades.
- 1.2 Whilst the impacts of the cost of living crisis have been felt for most of this year, it is likely to become much worse during the autumn and winter months not least as the increase in energy prices bite further.

2 Background

- 2.1 The Government has introduced a number of measures to try and support households during the crisis. This has included:
 - a) A Council Tax rebate of £150 for band A to D properties
 - b) Reducing fuel duty by 5p per litre for 12 months from April 2022
 - c) Providing £400 for people's energy bills from October 2022
 - d) Cost of living payments to those on certain benefits or tax credits worth up to £600.
 - e) Limiting energy bill rises for all households for two years, meaning a typical household energy bill will be capped at £2,500 annually until 2024 (this is based on 'typical' use and households who use higher than typical levels of energy will pay more than this future.

- 2.2 It is likely that the new Prime Minister will implement further measures over forthcoming weeks as energy and food prices continue to rise. Further details of any announcements will form part of the update at the meeting of Overview and Scrutiny Committee.
- 2.3 A special meeting of the Test Valley Partnership was convened by Cllr Phil North and Cllr Celia Dowden on 10 August. The purpose of the meeting was to:
- a) Identify what support is already provided in Test Valley
 - b) What gaps in provision are there and what can the partnership do to help.
- 2.4 The meeting identified that there was already much support provided by a range of agencies in the Borough. As a result, a dedicated area of the TVBC web-site has been created to sign-post people and organisations to the support already available <https://www.testvalley.gov.uk/cost-of-living>. In addition the TVBC communications team is running a campaign so that the information is disseminated across various social media platforms, the council's email newsletter and will feature in the forthcoming edition of Test Valley News.
- 2.5 The partnership also agreed that a sub-group would meet weekly on an ongoing basis from September to ensure that partners are aware of developments on the ground and can monitor at the earliest opportunity whether the partnership need to mobilise additional support or take more urgent action. The group involves organisations such as TVBC, the Citizens' Advice Test Valley and local food banks.
- 2.6 To support future quick response, TVBC representatives suggested that they would explore the introduction of a cost of living grant scheme that could be quickly implemented for local organisations supporting people with cost of living related challenges, but not to be used for direct cash support to households. Cabinet is due to consider a report on this matter at its meeting on the 14 September 2022.
- 2.7 A further meeting of the Partnership will be held on the 4th October 2022 to reflect on any announcements of further support and see if any further local initiatives need to be implemented as part of an action plan which members of the partnership sign up to in order to coordinate our support to the people of Test Valley in the months ahead.
- 2.8 At the meeting of Overview and Scrutiny Committee, the Head of Strategy and Innovation and the Communities Manager will provide further detail on the themes, issues and proposed actions highlighted by the partnership that will inform the work of the partners over the coming months.

3 Corporate Objectives and Priorities

- 3.1 The work of the Council in bringing together partners to discuss the impacts of the cost of living crisis forms part of the council's community leadership role and focus on quality of life for all. More specifically it is relevant to the corporate priorities areas of enabling our people to live well and fulfil their aspirations and for communities to be empowered, connected and able to build upon their strengths.

4 Consultations/Communications

- 4.1 Organisations of the Test Valley Partnership met at a special meeting of the partnership on 10 August 2022 to discuss the issues and impacts of the cost of living crisis which has informed the content of this report.
- 4.2 The Test Valley Partnership brings together organisations working in the borough from across the public, voluntary and community sectors. Its purpose is to enable partners to have a good understanding of communities within the borough and as a result, the partnership is able to respond to the needs of communities in a co-ordinated and organised way by sharing skills, resources and information.

5 Conclusion and reasons for recommendation

- 5.1 As set out above, a special meeting of the Test Valley Partnership was convened to consider the cost of living implications in the Borough. An outcome of this meeting is that partners will continue to work closely together over the coming weeks and months to jointly address the impacts and develop localised actions that can support communities in Test Valley.

<u>Background Papers (Local Government Act 1972 Section 100D)</u>			
None			
<u>Confidentiality</u>			
It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.			
No of Annexes:	None	File Ref:	N/A
Officer:	James Moody	Ext:	8130
Report to:	Overview & Scrutiny Committee	Date:	21 September 2022

ITEM 13

Programme of Work for the Overview and Scrutiny Committee

Report of the Head of Legal and Democratic Services

Recommended:

The Committee is requested to:

1. Review the outcomes on the work programme and recommendations update.
2. Approve the future work programme.

SUMMARY:

- The purpose of this report is to enable members to keep the Committee's future work programme and recommendations update under review.

1. Background

- 1.1 Annex 1 tracks the recommendations to Cabinet and Council.
- 1.2 The Overview and Scrutiny Committee Task and Finish Panels update is presented at Annex 2 for the Committee's review and comments.
- 1.3 The Overview and Scrutiny Committee Work Programme is presented at Annex 3 for review and approval. The topics from the Away Day are in the process of being prioritised and will be included in the Work Programme once this has been finalised.
- 1.4 The Cabinet Work Programme is attached at Annex 4 for the Committee to consider.
- 1.5 Action tracking is attached at Annex 5.

Background Papers (Local Government Act 1972 Section 100D)

None

Confidentiality

It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.

No of Annexes:	5		
Author:	Caroline Lovelock	Ext:	8014
File Ref:	N/A		
Report to:	Overview and Scrutiny Committee	Date:	21 September 2022

Part 5 – Action Tracking

Climate Emergency						
	Agreed			Start Date	Action	Progress Update
Recommendation	OSCOM 18.3.20	Cabinet	Council 10.06.20			
<p><u>Recommended to Council:</u></p> <p>That the draft Climate Emergency Action Plan annexed to the report be agreed.</p>	√		√		<p><u>Resolved at Council</u></p> <ol style="list-style-type: none"> 1. That the Climate Emergency Action Plan (Annex 1 to the report) be approved. 2. That the Head of Planning Policy and Economic Development, in consultation with the Environment Portfolio Holder, be authorised to make changes of a minor nature to improve the presentation of the Climate Emergency Action Plan and correct typographical errors prior to publication. 	<p>A panel was set up by the Overview and Scrutiny Committee on 21 April 2021</p> <p>Overview and Scrutiny considered the panel’s report on 3 November 2021 and supported the findings in the report including a published version of the Climate Emergency Action Plan by spring 2022.</p> <p>The Climate Emergency Action Plan sets out that the Overview & Scrutiny Committee will receive 6-monthly reports to aid with monitoring. The most recent report was presented in October 2021. The next report is programmed for April 2022.</p> <p>The Council’s greenhouse gas emissions reporting for 2020/21 was shared, which indicated the influence of the COVID-19 pandemic. Updates were provided on action delivery, this included; implementing changes to the mowing regime on some of the Council’s green spaces, adding electric vehicles to the fleet (replacing diesel vehicles), and supporting the delivery of the Andover Climate Day of Action</p>

Panel	Lead Member	Progress Update	Report back to OSCOM
Budget Panel	Councillor Matthews	<p>The panel had met on 28 June and considered the Outturn Report and discussed the revenue position for 2020/21 including the impacts faced by the Council as a result of the pandemic. The next meeting will be held on 4 October 2021.</p> <p>The panel had considered the draft budget and fees and charges for 2021/22 and 22/23. This was considered by Overview and Scrutiny as a separate item on 6 October 2021.</p> <p>Councillor Matthews emailed the progress made at the Budget meeting on 27 June to members of the Committee.</p>	
Enforcement Panel	Councillor Burley	<p>Councillor Burley had met with the Head of Innovation and Strategy and the Head of Planning and Building to discuss how to take the review forward with the resources available. He anticipates having a first meeting with the panel in July to consider how to undertake the review within the provisions of the scope with the review starting formally in September. Members currently are Councillors Brooks, C Dowden, Parker and Warnes.</p> <p>Councillor Burley had emailed an update to the Chairman. The panel has met to look at how to take the review forward and had agreed a programme. The next meeting will look at the legislative framework for enforcement</p> <p>The Head of Planning and Building had given an interesting and in-depth presentation to the panel. The next meeting will be in November.</p> <p>The panel recently met and the focus was to explore the performance of the planning enforcement function. There has been a lot of information and advice on how the Council has to work within legislation and this needs to be explained to residents</p>	

Panel	Lead Member	Progress Update	Report back to OSCOM
		<p>The meeting due to be held on 17 January 2022 was cancelled due to covid restrictions and will be rescheduled.</p> <p>The Enforcement Panel met on 6 April 2022 where they learnt of the challenges faced by the Enforcement Team. The Panel worked through useful scenarios of cases dealt with. The Lead Member, Councillor Burley, will meet with officers to see if there is any further information required. The next meeting will be held mid May.</p> <p>Councillor Burley has met with the Interim Head of Planning and Building and the Head of Strategy and Innovation to discuss the next steps. He is looking at a public engagement session and exploring how this would be formulated. He reported that the Panel were formulating recommendations around communications and processes.</p>	
Communications Panel	Councillor Brooks	<p>The panel has received a presentation from the Community Manager to look at the role of members as community Councillors and how they communicate with their residents and communities. They also discussed how members and officers communicate with each other.</p> <p>The next panel meeting will be on 11 November to continue the discussion on members/officer communication, Member's area of the website and Member's bulletin, internal communications, website visioning and planning for a focus group.</p> <p>The panel met on 11 November where they discussed IT and the website. Hope to get a new website in the spring. Lots of discussed communication between officers and members and residents. The next meeting will be held on 19 January 2022.</p>	

Panel	Lead Member	Progress Update	Report back to OSCOM
		<p>The panel met on 19 January 2022 where they discussed template letters from across the Council that are sent out to residents. The next meeting will be held on 9 February 2022.</p> <p>Councillor Brooks has met with the Communications Manager who advised that she had not received any feedback from Members on the new Members' Information Bulletin. The Communications Manager will circulate a survey to members for their feedback. Councillor Brooks also discussed the new website and the new telephony system. She has also spoken to the Customer Services Manager about communication issues between Members and staff. Councillor Brooks requested that a workshop be held on the new telephone system for Members and staff. The Panel's recommendations will also focus on the template letters. Councillor Brooks was disappointed that only 4 people attended the communications focus group and she was working with Councillor Hamilton and Terry Bishop to try to get more groups involved.</p>	
		<p>The Lead Member, Councillor Brooks reported that the Panel met on 22 February and the discussion focused on the website and the planned communications focus group. The Panel will send round a briefing note on their progress so far and ideas for the future.</p> <p>The Communications Panel have circulated a briefing note to all members to update them on what the Panel has discussed and the next steps. Focus Groups will be held in Romsey on 7 May and in Andover on 14 May 2022.</p> <p>The Focus Groups scheduled to take place in May were cancelled due to lack of interest. The Lead Member will meet with Councillor Baverstock, the Communications Manager and Head of Strategy and Innovation to discuss the next steps.</p>	

Panel	Lead Member	Progress Update	Report back to OSCOM
S106/CIL Panel	Councillor Hamilton	<p>Councillor Hamilton will meet with the Head of Planning and Building and the Head of Planning Policy and Economic Development to consider the way forward.</p> <p>The panel has been deferred to early 2022. In the meantime Councillor Hamilton will finalise the scoping document to come back to the committee for a final agreement.</p> <p>The Lead Member has met with the Head of Planning and Building, Head of Planning Policy and Economic Development and the Head of Community and Leisure who will put some information and then the panel can move forward. If anyone is interested in joining the panel then to let Councillor Hamilton know.</p> <p>The Lead Member, Councillor Hamilton explained that she had met with officers and updated the scope document. This will be presented to the next meeting of the Committee.</p> <p>The first meeting of the panel will take place on 6 June 2022.</p> <p>Councillor Hamilton reported that she had held 3 panel meetings. The next step was to meet with officers to start putting the report together.</p>	

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME - SEPTEMBER 2022

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer / Member)
<u>21 SEPTEMBER 2022</u>			
Democracy and Governance Portfolio Presentation	1		To receive a presentation from the Democracy and Governance Portfolio holder focusing on IT (Councillor Jeffrey, Democracy and Governance Portfolio Holder) (45 minutes)
New Corporate Plan update	4		To update the Committee on the position of the new Corporate Plan and the deliberative work that will be delivered in October (Project Officer/Head of Strategy and Innovation) (20 minutes)
Budget Panel Report draft Budget and Draft Fees and Charges	2		To consider the Budget Panel's report on the draft budget and draft fees and charges (Councillor Matthews, Lead Member) (20 minutes)
Outcomes from the Test Valley Partnership cost of living meeting	4		To receive the outcomes from the Test Valley Partnership cost of living meeting. Head of Strategy and Innovation/Community Manager (20 minutes)
<u>2 NOVEMBER 2022</u>			
Revised Climate Emergency Action Plan	2		To consider the Climate Emergency Action Plan (Head of Planning Policy and Economic Development) (20 minutes)
Work of the Community Safety Management Group	2		To be updated on the work of the Community Safety Management Group (Community Development Manager) (30 minutes)
<u>14 DECEMBER 2022</u>			
Authority's Monitory Report	2		To consider the findings from this year's annual Authority's Monitoring Report 2021/22 (Head of Planning Policy and Economic Development (20 minutes)

* Scrutiny Indicator Key:

1 : Holding to Account	2 : Performance Management	3 : Policy Review	4 : Policy Development	5 : External Scrutiny
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ANNEX 3

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer / Member)
<u>TBC</u>			
Climate Emergency and Countryside Portfolio Presentation	1		To receive a presentation from the Climate Emergency and Countryside Portfolio Holder. Focus to be agreed (Councillor Johnston, Climate Emergency and Countryside Portfolio Holder (45 minutes))
Community, Leisure and Tourism Portfolio Presentation	1		To review the Tourism, Community and Leisure Portfolio Holder's portfolio focusing on Tourism (Councillor Drew/Head of Community and Leisure (45 minutes))
Planning Portfolio Presentation	1		To receive a presentation from the Planning Portfolio Holder. Focus to be determined. Councillor Bundy (Planning Portfolio Holder) (45 minutes)
Review of the Area Planning Committee Pilot	2	Committee	The Review of Planning Committees be delayed until the Committees have received 'business as usual' for a period of 12 months after the date at which in the opinion of the Head of Planning and Building Service in consultation with the Planning Portfolio Holder, measures have been established to adequately address the issue of nitrate neutrality in planning applications therefore this item will be put on hold on the Work Programme (Head of Planning and Building (30 minutes))

Cabinet Work Programme

October 2022

Further information

1. This is a formal notice under Regulation 9 of The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012. This edition supersedes all previous editions.
2. Documents submitted to the Cabinet or Cabinet Member(s) for decision will be in the form of a formal report, which if public and non-urgent, will be available for public inspection on this website at least 5 clear working days before the date that the decision is due to be made.
3. Background papers for such reports are listed in this Programme where their identity is known in advance of the report being written.
4. Documents shown will be available from the Democratic Services Manager at Test Valley Borough Council, Beech Hurst, Weyhill Road, Andover, Hants, SP10 3AJ. They can also be contacted at admin@testvalley.gov.uk.
5. Please note that additional documents relevant to those matters mentioned in the Work Programme may be submitted to the decision maker.
6. Whilst the majority of the Cabinet's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, this is formal notice under the above regulations that part of the Cabinet meetings listed in this Work Programme may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.
6. To view details of the members of the Council's Cabinet who will be making these decisions, please click the link below:
[Cabinet Members](#)

KEY DECISIONS

A key decision is one which is likely

1. to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;

or

2. to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Council's thresholds are

- | | | |
|--|---|------------------|
| a. Decisions on spending which are within the annual budgets approved by the Council | NO THRESHOLD | NOT KEY DECISION |
| b. Decisions on cash flow, investments and borrowings. | NO THRESHOLD | NOT KEY DECISION |
| c. Decisions for spending or savings outside the budget, or included in the annual budget with reservations. | SPENDING EXCESS OF £75,000 PER ITEM IS A KEY DECISION | |

Arrangements for making representations to the cabinet regarding decisions contained within the work programme

A member of the public may address the Cabinet in accordance with the Public Participation Scheme. Notice must be given to the Democratic Services Manager by noon on the day before the meeting.

Members of the public are welcome to write to the appropriate Head of Service as listed in the Work Programme on any matter where a decision is to be made.

ANNEX 4

Date of Decision	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be submitted for consideration	Head of Service	Notice of proposed decision first published
26 Oct 2022 Andover	Evaluation of New Neighbourhoods	Yes	Cabinet	Open	Report of the Planning	Head of Planning Policy and Economic Development Portfolio Holder	2 Aug 2022
26 Oct 2022 Andover	Infrastructure and Developer Contributions SPD	Yes	Cabinet	Open	Report of the Planning	Head of Planning Policy and Economic Development Portfolio Holder	15 Jun 2022
26 Oct 2022 Andover	Andover Design SPD	Yes	Cabinet	Open	Report of the Strategic Regeneration and Partnerships (North)	Head of Planning Policy and Economic Development Portfolio Holder	1 Sep 2022
26 Oct 2022 Andover	Medium Term Financial Strategy	No	Council	Open	Report of the Finance and Resources	Head of Finance and Revenues Portfolio Holder	18 Feb 2022
26 Oct 2022 Andover	Corporate Financial Monitoring (6 months)	Yes	Cabinet	Open	Report of the Finance and Resources	Head of Finance and Revenues Portfolio Holder	18 Feb 2022

ANNEX 4

26 Oct 2022 Andover	Rural Prosperity Fund	Yes	Cabinet	Open	Report of the Climate Emergency and Countryside	Head of Planning Policy and Economic Development Portfolio Holder	7 Sep 2022
7 Dec 2022 Andover	Fees and Charges	No	Cabinet	Open	Report of the Finance and Resources	Head of Finance and Revenues Portfolio Holder	18 Feb 2022
7 Dec 2022 Romsey	Asset Management Plan Update	No	Council	Open	Report of the Finance and Resources	Head of Finance and Revenues Portfolio Holder	18 Feb 2022
7 Dec 2022 Romsey	Capital Programme Update	No	Council	Open	Report of the Finance and Resources	Head of Finance and Revenues Portfolio Holder	18 Feb 2022
18 Jan 2023 Romsey	Budget Forecast Update	No	Cabinet	Open	Report of the Finance and Resources	Head of Finance and Revenues Portfolio Holder	24 Jun 2022
22 Feb 2023 Andover	Revenue Budget & Council Tax Proposals	No	Cabinet	Open	Report of the Finance and Resources	Head of Finance and Revenues Portfolio Holder	2 Aug 2022
22 Feb 2023 Andover	Capital Strategy 2022/23 to 2027/28	No	Council	Open	Report of the Finance and Resources	Head of Finance and Revenues Portfolio Holder	2 Aug 2022

ANNEX 4

22 Feb 2023 Andover	Treasury Management Strategy	No	Council	Open	Report of the Finance and Resources	Head of Finance and Revenues Portfolio Holder	9 Aug 2022
12 Apr 2023 Andover	Write off of uncollectable debts	No	Cabinet	Open	Report of the Finance and Resources	Head of Finance and Revenues Portfolio Holder	2 Aug 2022
12 Apr 2023 Andover	Carry Forward of Unspent Revenue Budget	No	Cabinet	Open	Report of the Finance and Resources	Head of Finance and Revenues Portfolio Holder	2 Aug 2022

ACTIONS FROM LAST MEETING

ANNEX 5

Agenda item title	Action type	Action	Owner	Comments
Updates on Panels	Follow-up from Meeting	Lead Member of the Budget Panel to circulate brief report on the Budget Panel meeting held on 27 June 2022.	Councillor Nick Matthews	Circulated
Feedback from the Away Day and Work Programme	Follow-up from Meeting	Chairman to circulate the Portfolio Coordinators to the Committee.	Caroline Lovelock	Circulated
Corporate Action Plan Annual Review	Follow-up from Meeting	Where is the Youth Employment Hub in Romsey and how is this being publicised?	James Moody	Awaiting further information
Corporate Action Plan Annual Review	Follow-up from Meeting	Breakdown of affordable housing tenures of the 408 affordable properties built in the last year and check if there is any information about the relationship between average rents and average local salaries.	James Moody	Awaiting further information
Corporate Action Plan Annual Review	Follow-up from Meeting	How many Ukrainians are being hosted in Test Valley?	James Moody	Awaiting further information
Corporate Action Plan Annual Review	Follow-up from Meeting	What is the Council doing to mark and promote Business Week in September?	James Moody	Awaiting further information